



**1 Roosevelt Ave Suite 204  
Peabody, MA 01960  
978.762.6262**

## ***Office Policies***

1. *Late Arrivals* – We try our best to stay on schedule! Please help us by showing up to your scheduled treatment on time. We understand unplanned things happen, but if you show up more than 5 minutes past your scheduled appointment time, we cannot guarantee that you will receive service that day.
2. *No Shows or Cancellations* – Please give us at least 24 hours notice if you will not be able to make your scheduled appointment time. If you do not call you may be subject to \$50 fee. Excessive abuse of the policy will require your credit card information prior to booking your next appointment.
3. *Payment* – Payment is required at the time of your service. All specials (including packages) are valid ONLY if paid at time of first treatment.
4. *Shaving*- Please shave the area to be treated thoroughly prior to coming in for laser hair removal. Some areas may be hard to reach and we will gladly touch up the areas at no cost if you would like to bring your own razor in. We do have razors here for use and a fee may be charged if we have to shave the entire area.
5. *Refund Policy* – All sales are final. Payments are transferable to be used as in-house credit on other services.
6. *Returned Checks* – All bounced checks are subject to a \$35.00 fee.
7. *Health History* – Please inform us of any changes to your health history, pregnancy or new medications including antibiotics.
8. Requesting of technicians cannot be guaranteed. We will do our best to accommodate you depending on the availability of the laser technician.
9. List prices are subject to change at any time.

Patient Signature \_\_\_\_\_ Date: \_\_\_\_\_

Print Name \_\_\_\_\_

*Thank you for your cooperation and understanding of our policies.*

